



**COUNTY BOARD STAFF COMMITTEE
TUESDAY – AUGUST 12, 2014 – 4:00 P.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order & Approval of Agenda
2. Approval of Minutes – July 8, 2014
3. Citizen Participation, Communications and Announcements
4. Approval of Bills/Transfers/Pre-Approved Encumbrances
5. Resolutions
 - A. Recognizing Kurtis Yankee
 - B. Recognizing Deborah Stluka
 - C. Jury Appreciation Month
 - D. Placing Minimum Wage Advisory Referendum on the November 4, 2014 Rock County Ballot
 - E. Amending Section 1.120 of the Rock County Code of Ordinances
 - F. Approving a Memorandum of Understanding with Walworth County for Maintenance of the Pelishek Tiffany Nature Trail
6. Discussion of Lease Extension on Fairgrounds Cell Tower
7. Approval for Buck Property Appraisal
8. Semi Annual Reports
 - A. Corporation Counsel
 - B. County Administrator
 - C. Human Resources
9. Adjournment

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
01-1320-0000-64200	TRAINING EXP				
		P1402624	07/18/2014	WATCP	100.00
		P1402683	07/22/2014	WISCONSIN COUNTIES ASSOCIATION	65.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	4,500.00	2,147.28	2,647.55	165.00	(459.83)
COUNTY ADMINISTRATOR PROG TOTAL				165.00	

I have examined the preceding bills and encumbrances in the total amount of **\$165.00**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **AUG 12 2014**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
03-1110-0000-61300	PER DIEMS	P1402669	05/28/2014	UNIVERSITY OF WISCONSIN EXTENS	170.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	117,000.00	65,712.70	0.00	170.00	51,117.30
03-1110-0000-63107	PUBL & LEGAL	P1400519	07/09/2014	JANESVILLE GAZETTE INC	591.79
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	18,247.00	9,353.64	0.00	591.79	8,301.57
03-1110-0000-64904	SUNDRY EXPENSE	P1402742	07/29/2014	JANESVILLE FLORAL COMPANY	58.50
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	2,400.00	2,329.89	843.75	58.50	(832.14)
COUNTY BOARD PROG TOTAL				820.29	

I have examined the preceding bills and encumbrances in the total amount of **\$820.29**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **AUG 12 2014**

Dept Head _____

Committee Chair _____

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
06-1620-0000-63202	LAW BOOKS	P1400027	07/14/2014	STATE BAR OF WISCONSIN	405.86
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	2,300.00	910.00	0.00	405.86	984.14
06-1620-0000-64200	TRAINING EXP	P1402623	07/16/2014	WISCONSIN DEPARTMENT OF JUSTIC	125.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	3,950.00	1,963.00	980.00	125.00	882.00
CORPORATION COUNSEL PROG TOTAL				530.86	

I have examined the preceding bills and encumbrances in the total amount of **\$530.86**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **AUG 12 2014**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
08-1420-0000-62119	OTHER SERVICES	P1402586	06/30/2014	TK GROUP INC	24.95
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	6,000.00	3,957.30	31.61	24.95	1,986.14
08-1420-0000-63107	PUBL & LEGAL	P1400391	07/18/2014	CHRONICLE,THE	421.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	54,500.00	45,476.92	0.00	421.00	8,602.08
08-1420-0000-64417	RH EXPENSES	P1400391	07/18/2014	CHRONICLE,THE	105.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	8,500.00	2,941.95	0.00	105.00	5,453.05
HUMAN RESOURCES PROG TOTAL				550.95	

I have examined the preceding bills and encumbrances in the total amount of **\$550.95**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **AUG 12 2014**

Dept Head _____

Committee Chair _____

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
19-1932-0000-64904	SUNDRY EXPENSE	P1402450	07/14/2014	MMPR	1,136.00	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
	8,873.00	3,794.77	448.80	1,136.00	3,493.43	
EMPLOYEE RECOGNITION ACTIVITY PROG TOTAL					1,136.00	

I have examined the preceding bills and encumbrances in the total amount of **\$1,136.00**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **AUG 12 2014**

Dept Head _____

Committee Chair _____

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

County Board Staff Committee
INITIATED BY

County Board Staff Committee
SUBMITTED BY



Nick Osborne, Assistant
To the County Administrator
DRAFTED BY

July 16, 2014
DATE DRAFTED

RECOGNIZING KURTIS YANKEE

1 **WHEREAS**, Kurtis Yankee was elected to the Rock County Board of Supervisors, representing District 11,
2 in 1994; and,

3
4 **WHEREAS**, Kurtis has devoted many hours to faithfully serve on the following:

5
6 Standing Committees:

- 7 Board of Health Committee
- 8 Education and Training Committee, Chair
- 9 Transportation Committee, Chair
- 10 Public Works Committee, Chair
- 11 County Board Staff Committee

12
13 Other Boards and Commissions:

- 14 Ad Hoc Reapportionment Committee
- 15 Ad Hoc Committee for Redistricting of Supervisory Districts

16
17 **WHEREAS**, the Rock County Board of Supervisors recognizes Kurtis Yankee for his dedicated service to
18 the citizens of Rock County and commends him for his contributions to the betterment of Rock County.

19
20 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
21 this _____ day of _____, 2014 does hereby recognize Kurtis Yankee.

Respectfully submitted,

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Mary Mawhinney

Sandra Kraft, Vice Chair

Louis Peer

Eva Arnold

Alan Sweeney

Henry Brill

Betty Jo Bussie

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

John Solis, CVSO
INITIATED BY



John Solis, CVSO
DRAFTED BY

Education, Veterans and Aging
SUBMITTED BY

July 10, 2014
DATE DRAFTED


RECOGNIZING DEBORAH STLUKA

- 1 **WHEREAS**, Deborah Stluka has faithfully served the citizens of Rock County for over 37 years; and,
- 2
- 3 **WHEREAS**, Deborah Stluka began her career with Rock County on January 3, 1977, in Human
- 4 Services; and,
- 5
- 6 **WHEREAS**, Deborah Stluka transferred to the Veterans Services office in 1979 and subsequently
- 7 worked with four County Veterans Service Officers: John Nordeng, Donald Reichardt, John
- 8 Kusenberger and John Solis; and,
- 9
- 10 **WHEREAS**, Deborah Stluka will retire from public service on August 1, 2014.
- 11
- 12 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
- 13 assembled this _____ day of _____, 2014 does hereby recognize **Deborah Stluka**
- 14 for her many years of dedicated service to the citizens of Rock County and wishes her well in her future
- 15 endeavors.
- 16
- 17 **BE IT FURTHER RESOLVED**, that the County Clerk be directed to furnish a copy of this resolution
- 18 to Deborah Stluka.

Respectfully submitted,

**EDUCATION, VETERANS AND AGING
COMMITTEE**

COUNTY BOARD STAFF COMMITTEE



Rick Richard, Chair

J. Russell Podzilni, Chair



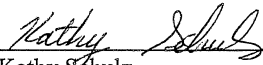
Edwin Nash

Sandra Kraft, Vice Chair



Norvain Pleasant

Eva Arnold



Kathy Schulz

Henry Brill



Jeremy Zajac

Betty Jo Bussie

Alan Sweeney

Mary Mawhinney

Louis Peer

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Public Safety & Justice Committee
INITIATED BY



Eldred Mielke
DRAFTED BY

Public Safety & Justice Committee
SUBMITTED BY

July 15, 2014
DATE DRAFTED

TITLE

JURY APPRECIATION MONTH

1 **WHEREAS**, the right to have a trial by fair and representative jury is an essential safeguard
2 protected by both the United States and Wisconsin Constitutions; and,
3
4 **WHEREAS**, service as a juror in the Rock County Circuit Court is, along with voting, one of the
5 most important responsibilities of citizenship; and,
6
7 **WHEREAS**, the Wisconsin State Court System, partnering with the State Bar of Wisconsin, has
8 established **September** as Juror Appreciation Month, a time to publicly recognize the
9 contribution of those who are summoned and serve.
10
11 **NOW, THEREFORE, BE IT RESOLVED**, by the Rock County Board of Supervisors duly assembled this
12 _____ day of _____, 2014 does hereby support the goals of Juror Appreciation Month:
13
14 • Educate the public about jury duty and the importance of jury service; and,
15 • Applaud the efforts of jurors who fulfill their civic duty; and,
16 • Ensure that all jurors are treated with respect and that their service is not unduly burdensome.
17
18 **BE IT FURTHER RESOLVED**, by the Rock County Board of Supervisors extends its sincere thanks
19 and appreciation to all employers who pay employees their normal wages while allowing them to
20 serve as jurors, preventing financial hardship and fostering community strength.
21
22 **BE IT FINALLY RESOLVED**, by the Rock County Board of Supervisors honors the service and
23 commitment of citizens who perform jury duty, who by participating in the judicial process aid those
24 elected to serve the citizens of Rock County by preserving the rule of law, the basis for a free society.

Respectfully submitted,
Public Safety & Justice Committee

County Board Staff Committee

Mary Beaver
Mary Beaver, Chair

J. Russell Podzilni, Chair

Absent
Larry Wiedenfeld

Sandra Kraft, Vice-Chair

Terry Fell
Terry Fell

Betty Jo Bussie

Hank Brill
Hank Brill, Vice Chair

Eva Arnold

Brian Knudson
Brian Knudson

Allen Sweeney

Louis Peer

Hank Brill

Mary Mawhinney

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Supervisor Terry Thomas
INITIATED BY



Supervisor Terry Thomas
DRAFTED BY

Supervisor Terry Thomas
SUBMITTED BY

July 9, 2014
DATE DRAFTED

**PLACING MINIMUM WAGE ADVISORY REFERENDUM ON THE
NOVEMBER 4, 2014 ROCK COUNTY BALLOT**

- 1 **WHEREAS**, it is one of our most cherished values that there is dignity in work, and that everyone in
- 2 Wisconsin should have the opportunity to work their way into the middle class, not fall out of it; and,
- 3
- 4 **WHEREAS**, we are not short of work ethic in Wisconsin, we are short of good jobs that enable working
- 5 families to begin to work their way up; and,
- 6
- 7 **WHEREAS**, Wisconsin workers are working harder and harder for less and less; every year the minimum
- 8 wage stays the same workers take a pay cut, and wages are now so low that millions of full time workers
- 9 are below the poverty line and qualify for public assistance; and,
- 10
- 11 **WHEREAS**, if people don't earn enough money to pay for the basics like food, rent, and transportation,
- 12 the economy stalls, weakening our communities and damaging local businesses; and,
- 13
- 14 **WHEREAS**, nearly nine in ten Wisconsin workers who would benefit from a minimum wage increase are
- 15 20 years of age or older, nearly two-thirds are women, and 234,000 Wisconsin children would see their
- 16 families' income increase; and,
- 17
- 18 **WHEREAS**, the great American middle class is not something that just happened, we built it brick by
- 19 brick; and,
- 20
- 21 **WHEREAS**, a \$10.10 minimum wage would bring our wage floor to roughly the same level as it was in
- 22 the late 1960s, adjusted for inflation; and,
- 23
- 24 **WHEREAS**, the most important thing we can do to generate shared prosperity and build an economy that
- 25 works for everyone, not just the powerful, is to create more economy-boosting jobs; and,
- 26
- 27 **WHEREAS**, a \$10.10 minimum wage would raise wages for 587,000 Wisconsin workers by \$816
- 28 million, and generate over \$500 million in additional economic activity in Wisconsin in the next three
- 29 years, resulting in nearly 4,000 new jobs;
- 30
- 31 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 32 this _____ day of _____, 2014 does hereby direct the Rock County Clerk to place the following
- 33 advisory referendum question on the countywide ballot at the election to be held on November 4, 2014:
- 34
- 35 "Should the State of Wisconsin increase the minimum wage to \$10.10 per hour?"

Placing Minimum Wage Advisory Referendum on the November 4, 2014 Rock County Ballot
Page 2

Respectfully submitted,

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Mary Mawhinney

Sandra Kraft, Vice Chair

Louis Peer

Eva Arnold

Alan Sweeney

Henry Brill

Betty Jo Bussie

FISCAL NOTE:

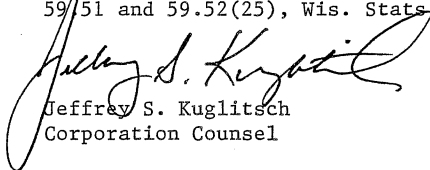
No fiscal impact.



Sherry Oja
Finance Director

LEGAL NOTE:


The County Board is authorized to take
this action pursuant to secs. 59.01,
59.51 and 59.52(25), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Matter of Policy.



Craig Knutson
County Administrator

RESOLUTION NO. _____

AGENDA NO. _____

**ORDINANCE
ROCK COUNTY BOARD OF SUPERVISORS**

JEFFREY S. KUGLITSCH
INITIATED BY



JEROME A. LONG
DRAFTED BY

COUNTY BOARD STAFF
SUBMITTED BY

JULY 7, 2014
DATE DRAFTED

AMENDING SECTION 1.120 OF THE ROCK COUNTY CODE OF ORDINANCES

1 The Rock County Board of Supervisors in order to provide clarity and uniformity to the Rock
2 County Code of Ordinances does ordain as follows:

3
4 I. Section 1.120 of the Rock County Code of Ordinances shall be amended to read as follow (new
5 language underscored, ~~deleted language crossed out~~);

6
7 **1.120 Amendments**

8
9 ~~(a)~~ All ordinances passed subsequent to this Code that amend, repeal or in any way affect this
10 Code may be numbered in accordance with the numbering system of this Code and printed for
11 inclusion in this Code. (1) All new ordinances and all amendments to these ordinances
12 hereinafter enacted shall conform to the drafting style and format rules set forth in Part 1 of the
13 Administrative Rules Manual of the Wisconsin Legislative Council. When subsequent
14 ordinances repeal any chapter, article, division, section or subsection or any portion of a
15 chapter, article, division, section or subsection, such repealed portions may be excluded from
16 the Code by omission from affected reprinted pages; and the subsequent ordinances, as
17 numbered and printed or omitted, in the case of repeal, shall be prima facie evidence of such
18 subsequent ordinances until such time that this Code and subsequent ordinances numbered or
19 omitted are readopted as a new code of ordinances by the County Board.

20
21 ~~(b)~~(2) Amendments to any of the provisions of this Code may be made by amending such
22 provisions by specific reference to the section number of this code in substantially the following
23 language: "That section _____ of the Code of Ordinances of Rock County, Wisconsin is
24 hereby amended to read as follows:" The new provisions shall then be set out in full as
25 desired.

26
27 ~~(c)~~(3) If a new section not heretofore existing in the code is to be added, the following
28 language may be used: "That the Code of Ordinances of Rock County, Wisconsin is amended
29 by adding a section to be numbered _____, which section reads as follows:" The new
30 section may then be set out in full as desired.

31
32 ~~(d)~~(4) All sections, divisions, articles, chapters or provisions desired to be repealed must be
33 specifically repealed by section, division, article or chapter number, as the case may be.

34
35 II. Section 1.120 shall be effective upon publication.

Respectfully submitted:

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

Eva Arnold

Henry Brill

Betty Jo Bussie

Mary Mawhinney

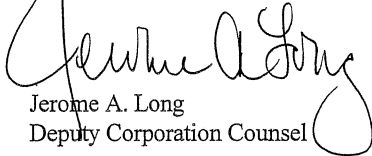
Louis Peer

Alan Sweeney

Kurtis Yankee

LEGAL NOTE:

The County Board is authorized to take this action by Wisconsin Statutes sections 59.02(2).


Jerome A. Long
Deputy Corporation Counsel

FISCAL NOTE:

No fiscal impact.


Sherry Oja
Finance Director

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

EXECUTIVE SUMMARY

Currently, there is no standard format for the drafting of ordinances. This has led to difficulty in the interpretation of the ordinances. Additionally, some agencies, notably the Rock County Sheriff's Office, must report ordinance violations to the State of Wisconsin in a specific format. Variations in the format make this ordinance difficult, if not impossible. Enactment of the ordinance will not change the intent or substance of any existing ordinance but will, over time, bring more clarity to the Rock County Code of Ordinances.

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Nick Osborne, Assistant to the County
Administrator
INITIATED BY



Nick Osborne, Assistant to the County
Administrator
DRAFTED BY

Nick Osborne, Assistant to the County
Administrator
SUBMITTED BY

July 2, 2014

DATE DRAFTED

**APPROVING A MEMORANDUM OF UNDERSTANDING WITH WALWORTH
COUNTY FOR MAINTENANCE OF THE PELISHEK TIFFANY NATURE
TRAIL**

- 1 **WHEREAS**, Rock County used grants to acquire 5.8 miles of land that were formerly a railroad line and
- 2 converted them to a nature trail; and,
- 3
- 4 **WHEREAS**, the Pelishek Tiffany Nature Trail extends from Clinton in Rock County to Allens Grove in
- 5 Walworth County; and,
- 6
- 7 **WHEREAS**, Rock County currently maintains the nature trail with assistance from the Pelishek Nature
- 8 Trail Foundation (PNTF), a group of local residents; and,
- 9
- 10 **WHEREAS**, Rock County and the PNTF approached Walworth County about improving the maintenance
- 11 of the 1.2 miles of trail in Walworth County; and,
- 12
- 13 **WHEREAS**, Walworth County has agreed to contribute a yearly amount to improve trail maintenance,
- 14 beginning with \$1,300 in 2015.
- 15
- 16 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 17 this _____ day of _____, 2014 does hereby approve a memorandum of understanding with
- 18 Walworth County to improve maintenance on the Pelishek Tiffany Nature Trail.

Respectfully submitted,

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Mary Mawhinney

Sandra Kraft, Vice Chair

Louis Peer

Eva Arnold

Alan Sweeney

Henry Brill

Betty Jo Bussie

Public Works Committee

Chair

Brent Fox

Betty Jo Bussie, Vice Chair

Rick Richard

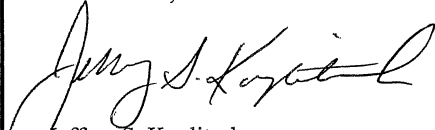
Eva Arnold

APPROVING A MEMORANDUM OF UNDERSTANDING WITH WALWORTH
COUNTY FOR MAINTENANCE OF THE PELISHEK TIFFANY NATURE TRAIL

Page 2

LEGAL NOTE:

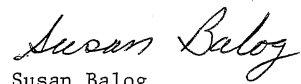
The County is authorized to enter into an intergovernmental agreement pursuant to sec. 59.01, 59.51 and 66.0301, Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

FISCAL NOTE:

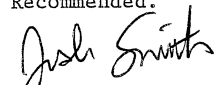
This resolution authorizes acceptance of a yearly contribution of \$1,300 from Walworth County. This will help offset our costs from improving the maintenance of this portion of the trail. The contribution will be included in the 2015 Parks budget.



Susan Balog
Sr. Accountant/Assistant to Finance Director

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

EXECUTIVE SUMMARY


On September 26, 1995, Rock County used grant funds to purchase 5.8 miles of land beginning in the Town of Clinton in Rock County and ending in Allens Grove in Walworth County. This 100 foot wide corridor, formerly an active railroad line used by Chicago, Milwaukee, St. Paul, and Pacific Railroad Company, was reclaimed as the Pelishek Tiffany Nature Trail. The Pelishek Tiffany Nature Trail is maintained by Rock County and the Pelishek Nature Trail Foundation (PNTF) and it is widely used by snowmobilers during the winter and bikers, pedestrians, and equestrians during the summer.

In April, 2014, the PNTF approached Rock County and Walworth County about improving the mowing and general maintenance of the trail in the 1.2 miles in Walworth County. Beginning in 2015, Walworth County has agreed to contribute an annual amount to improve the maintenance of the trail within their borders. The initial amount will be \$1,300, but it will be reexamined each year and submitted to Walworth County by July 1st for their consideration.

ROCK COUNTY, WISCONSIN



County Administrator's Office
51 South Main Street
Janesville, Wisconsin 53545
Phone: 608/757-5510
Web Site: www.co.rock.wi.us

DATE: August 6, 2014
TO: County Board Staff Committee
FROM: Randy Terronez, 
Assistant to County Administrator
RE: Buck Property Appraisal

A few months ago, the County Board Staff Committee was made aware that an individual had expressed interest in purchasing the property. Staff was requested to obtain prices for an appraisal (both as currently zoned commercial and residential). The property covers 3.31 acres with approximately 328 feet of Rock River frontage at 9238 North County Road F, Fulton, in the Indianford area.

Quotes were requested from various appraisal firms and the following quotes were received:


- A. Gatlin Fenwick (used by the Land Conservation Department) \$1,750 and would deliver a report in four weeks.
- B. LA Duesterbeck & Associates (used by Parks) \$1,800 and would deliver a report in five weeks.

Funds could come from the County Board's budget.



MEMORANDUM

TO: County Board Staff Committee

FROM: Jeffrey S. Kuglitsch
Corporation Counsel 

DATE: June 27, 2014


RE: Out-of-State Training and Conferences

Resolution No. 06-9A-087 requires each department head to report semi-annually all instances of attendances at all training, conventions and conferences that exceed costs of \$1,000 per event, per employee to their respective governing committee for informational purposes.

Please be advised that no one from my department has attended or will attend any training, conventions and conferences that exceed costs of \$1,000 per event, per employee during the first six months of 2014.

cc: Craig Knutson

MEMORANDUM

DATE: July 15, 2014
TO: County Board Staff Committee
FROM: Craig Knutson, County Administrator 
SUBJECT: Out-of-State Training and Conferences

As required by Resolution #06-9A-087, which requires each department head to report semi-annually all instances of attendances at all training, conventions and conferences that exceed \$1,000 per event, per employee to their respective governing committee for informational purposes.

Please be advised that the County Administrator's Office had the following conference that exceeded \$1,000 per event, per employee during the first six months of 2014.

Nick Osborne to the GFOA Conference in Minneapolis 5/17 – 5/20, 2014

Conference Fee	\$ 342.00
Mileage	\$ 337.12
Lodging	\$ 603.28
Parking	\$ 72.00
Meals	<u>\$ 70.65</u>
TOTAL	\$1,425.05

CK/mb

MEM.OUT-OF-STATE

ROCK COUNTY, WISCONSIN



Human Resources Dept.
Rock County Courthouse
51 South Main Street
Janesville, WI 53545
Phone: (608) 757-5520
FAX: (608) 757-5512

MEMORANDUM

TO: Chair J. Russell Podzilni and Members
of the County Board Staff Committee

FROM: Dave O'Connell
Human Resources Director

DATE: July 9, 2014

RE: Semi-Annual Report – Attendance at Trainings/Conventions/Conferences

Resolution No. 06-9A-087 requires each department head to report semi-annually all instances of attendances at all training, conventions and conferences that exceed costs of \$1,000 per event, per employee to their respective governing committee for informational purposes.

Please be advised that no one from my department has attended or will attend any training, convention or conference that exceeds the cost of \$1,000 per event, per employee during the first six months of 2014.

cc: Craig Knutson, County Administrator