

COUNTY BOARD STAFF COMMITTEE
Minutes – March 25, 2014

Call to Order. Chair Podzilni called the meeting of the County Board Staff Committee to order at 4:00 P.M. in Conference Room N-1 on the fifth floor of the Rock County Courthouse-East.

Committee Members Present: Supervisors Podzilni, Arnold, Brill, Jensen, Kraft Mawhinney and Peer.

Committee Members Absent: Supervisors Bussie and Yankee.

Staff Members Present: Craig Knutson, County Administrator; Randy Terronez and Nick Osborne, Assistants to the County Administrator; Jeff Kuglitsch, Corporation Counsel; Dave O’Connell, Human Resources Director; Alex Brandenburg, Human Resources Manager; Sheriff Spoden and Chief Deputy Tillman, Sheriff’s Office; Sherry Oja, Finance Director; Kathy Sukus, 911 Communications Center Director; Joyce Lubben, Council on Aging Director.

Others Present: None.

Approval of Agenda. Supervisor Arnold moved approval of the agenda as presented, second by Supervisor Peer. ADOPTED.

Approval of Minutes. Supervisor Jensen moved approval of the minutes of March 11, 2014 as presented, second by Supervisor Arnold. ADOPTED.

Citizen Participation, Communications and Announcements. Supervisor Jensen said she feels if a Supervisor puts in an hour of work per meeting they are making more than the Sheriff is. She added that she feels Supervisors should not receive a per diem raise. She asked Mr. O’Connell what a unilateral comparable would for the Sheriff. Mr. O’Connell said he would be at the top of Range 38, which is the same range as the Finance Director.

Mr. O’Connell said, for the recruiting process for the County Administrator, we received 67 applications at the close of the day Friday and when screened for meeting job requirements came down to 23. He said the next step is to have review team meet on April 3rd to check the qualifications, which will probably bring the number to about 9 or 10. Then, this Committee will start the interview process and he asked if April 16th and 17th would work with April 21st as a back-up date. Chair Podzilni asked the Committee members to check their calendars and let Mr. O’Connell know.

Bills/Encumbrances

Corporation Counsel	\$ 486.00
County Administrator	200.00
County Board	1,384.26
Human Resources	11,014.10

Transfer None.

Pre-Approved Encumbrances None.

Supervisor Mawhinney moved approval of the above Bills and Encumbrances, Transfers and Pre-Approved Encumbrance Amendment for the County Board Staff Committee, second by Supervisor Kraft. ADOPTED.

Resolutions.

Authorizing Purchase of Property in the City of Edgerton for a Communications Tower Site

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors, duly assembled this ____ day of _____, 2014 does hereby authorize the purchase of a one acre parcel of property from Hendricks Commercial Properties, LLC located near the intersection of Tower and Artisian Roads in the City of Edgerton, WI, for the sum of \$30,000, plus closing costs; and,

BE IT FURTHER RESOLVED that the County Board Chair and the County Clerk be authorized to execute legal documents related to the sale transaction on behalf of the County; and,

BE IT FURTHER RESOLVED that the following contingencies will have been met prior to closing: 1) the results of a soils investigation of the subject property finding the property suitable to construct a communications tower, and 2) approval(s) from the City of Edgerton.”

Supervisor Jensen moved approval of the above resolution, second by Chair Podzilni. ADOPTED.

Urging the Legislative Audit Bureau to Conduct an Audit on the Medicaid Transportation Brokerage Program

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2014 does hereby support legislators request to the Legislative Audit Bureau for an audit of the statewide Medicaid transportation brokerage program.”

Ms. Lubben handed out a synopsis of the problems of this program since July 2011 and went over it. Supervisor Jensen suggested line 19 and 20 may be better written using the first sentence of the sixth paragraph of the Executive Summary. Supervisor Arnold moved approval of the above resolution contingent on Education, Veterans and Aging Services Committee approval, second by Supervisor Peer. ADOPTED.

Proclaiming April 2014 National County Government Month

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors assembled this ____ day of _____, 2014 does hereby proclaim April 2014 as National County Government Month and encourages all county

officials, employees, schools, and residents to participate in county government celebration activities.”

Mr. Osborne said there will be a number of op eds for the Janesville Gazette by the County Board Chair, Sheriff and County Clerk on the good things the County does. Supervisor Mawhinney moved approval of the above resolution, second by Supervisor Kraft. ADOPTED.

Approval of AT&T Cellular Upgrade Request. Mr. Terronez said the request from AT&T is for various upgrades including adding three new antennas, slots for three additional antennas, a GPS receiver and replacing or upgrading various equipment such as fiber cable and equipment in their equipment building.

Supervisor Arnold moved to approve the request from AT&T Cellular for the upgrades, second by Supervisor Peer. ADOPTED.

Approval of US Cellular Antenna Swap Request. Mr. Terronez said the request from US Cellular is to replace a faulty antenna.

Supervisor Peer moved to approve US Cellular’s request to replace the faulty antenna, second by Supervisor Arnold. ADOPTED.

Discussion and Possible Action on Setting Salaries for the Sheriff and Clerk of Courts for the 2015-2018 Term. Mr. O’Connell went over the two options for the Clerk of Courts. Discussion on the comparison between the Clerk of Courts and Child Support Director positions.

Supervisor Mawhinney moved to use Option A of a 4.07% increase in 2015 and 2% in each year for 2016, 2017 and 2018, second by Supervisor Kraft. ADOPTED on the following vote: Yes – Supervisors Podzilni, Kraft, Arnold, Brill, Mawhinney and Peer; No – Supervisor Jensen. Supervisor Jensen asked to be recorded that she felt this is not comparable to other Clerk of Courts positions in the State.

Mr. O’Connell went over the four options for the Sheriff and handed out a new page 22.

Supervisor Mawhinney moved to use Option C of 1.5% increase in 2015 and then increased by adding a lump sum of \$5,000 in 2016 plus 2% and then 2% in each of 2017 and 2018, second by Supervisor Kraft. ADOPTED on the following vote: Yes – Supervisors Podzilni, Kraft, Arnold, Brill, Mawhinney and Peer; No – Supervisor Jensen.

Adjournment. Supervisor Arnold moved adjournment at 5:02 P.M., second by Supervisor Brill. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.