

COUNTY BOARD STAFF COMMITTEE
Minutes – April 24, 2014

Call to Order. Chair Podzilni called the meeting of the County Board Staff Committee to order at 5:30 P.M. in the Jury Deliberation Room on the fourth floor of the Rock County Courthouse-East.

Committee Members Present: Supervisors Podzilni, Arnold, Brill, Bussie, Kraft Mawhinney, Peer and Yankee.

Committee Members Absent: None.

Staff Members Present: Craig Knutson, County Administrator; Nick Osborne, Assistant to the County Administrator; Jeff Kuglitsch, Corporation Counsel; Dave O'Connell, Human Resources Director; Sherry Oja, Finance Director.

Others Present: Supervisor Larry Wiedenfeld.

Approval of Agenda. Supervisor Arnold moved approval of the agenda as presented, second by Supervisor Yankee. ADOPTED.

Approval of Minutes. Supervisor Mawhinney moved approval of the minutes of April 8, 2014 as presented, second by Supervisor Peer. ADOPTED.

Citizen Participation, Communications and Announcements. Mr. Knutson asked the Committee if they would like to have and be included in pre-budget meetings. The Committee all agreed they would.

Bills/Encumbrances

Corporation Counsel	\$ 788.95
Human Resources	5,225.00
Property Liability	110.00
Risk Management	130.60

Supervisor Mawhinney moved approval of the above Bills and Encumbrances for the County Board Staff Committee, second by Supervisor Kraft. ADOPTED.

Transfer

Human Resources	\$ 3,024.00
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Supervisor Bussie moved approval of the above transfer, second by Supervisor Kraft. ADOPTED.

Pre-Approved Encumbrances None.

Resolutions.

Recognizing Ross Jacobson for Service to Rock Haven

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2014 does hereby recognize Ross Jacobson for his 20 years, 8 months of service and extend their best wishes to him in his future endeavors; and,

BE IT FURTHER RESOLVED that the County Clerk be authorized and directed to furnish a copy of this resolution to Ross Jacobson.”

Supervisor Peer moved approval of the above resolution, second by Supervisor Bussie.
ADOPTED.

Recognizing Stephanie Ann Nickols

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors, duly assembled this ____ day of _____, 2014, does hereby recognize Stephanie Ann Nickols for her 23 years of service and extend best wishes to her in her future endeavors; and,

BE IT FURTHER RESOLVED, that the County Clerk be authorized and directed to furnish a copy of this resolution to Stephanie Ann Nickols.”

Supervisor Brill moved approval of the above resolution, second by Supervisor Mawhinney.
ADOPTED.

To Recognize Steve Polglaze

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors, duly assembled this ____ day of _____, 2014, does hereby recognize Steve Polglaze for 39 years of service and extend best wishes to him in his future endeavors; and,

BE IT FURTHER RESOLVED, that the County Clerk is authorized and directed to furnish a copy of this resolution to Steve Polglaze.”

Supervisor Arnold moved approval of the above resolution, second by Supervisor Yankee.
ADOPTED.

Update on County Administrator Recruitment Timeline. Mr. O’Connell handed out an updated timeline as follows:

- May 1 – Interviews of the first 3 semi finalists by the County Board Staff Committee.
- May 2 – Interviews of the next 3 semi finalists by the County Board Staff Committee.
- May 15 – An opportunity for the community to meet the finalists. This will be an evening event.
- May 16 – Interview of the finalists by the County Board Staff Committee.
- May 27 – Selection of the final candidate by the County Board Staff Committee.

June 10 - The resolution to hire the new County Administrator will go to the County Board Staff Committee.

June 12 - The resolution to hire the new County Administrator will go to the County Board.

About July 14 – Will be the start date for the new County Administrator. This will allow a three week overlap for Mr. Knutson to work with the new County Administrator.

Adjournment. Supervisor Arnold moved adjournment at 5:48 P.M., second by Supervisor Brill. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.