

**COUNTY BOARD STAFF COMMITTEE**  
**Minutes – September 9, 2014**

**Call to Order.** Chair Podzilni called the meeting of the County Board Staff Committee to order at 4:00 P.M. in Conference Room N-1 on the fifth floor of the Rock County Courthouse-East.

**Committee Members Present:** Supervisors Podzilni, Kraft, Arnold, Brill, Bussie, Sweeney, Mawhinney, Peer and Thomas.

**Committee Members Absent:** None.

**Staff Members Present:** Josh Smith, County Administrator; Randy Terronez and Nick Osborne, Assistants to the County Administrator; Jodi Timmerman, Deputy Corporation Counsel; Dave O’Connell, Human Resources Director; Alyx Brandenburg, Human Resources Manager; Joyce Lubben, Director of Council on Aging; Mike Turk, Shop Superintendent, Public Works.

**Others Present:** None

**Approval of Agenda.** Supervisor Arnold moved approval of the agenda as presented, second by Supervisor Peer. ADOPTED.

**Approval of Minutes.** Supervisor Bussie moved approval of the minutes of August 12, 2014 as presented, second by Supervisor Brill. ADOPTED.

**Citizen Participation, Communications and Announcements.** Supervisor Bussie said the Wisconsin Counties Association Annual Conference begins September 14 through September 16 and will be held at the Kalahari Resort. Supervisor Bussie will be attending. Chair Podzilni stated that eleven or twelve supervisors will be attending and first time supervisors will not be charged a fee. Chair Podzilni thanked Mr. Terronez for the excellent job he did at the Public Safety & Justice meeting yesterday.

**Bills/Encumbrances**

Human Resources \$ 3,259.00

Supervisor Kraft moved approval of the above Bills and Encumbrances for the County Board Staff Committee, second by Supervisor Mawhinney. ADOPTED.

**Transfers**

**Corporation Counsel**

**FROM**

<u>Account #</u>	<u>Amount</u>
06-1620-0000-62119	\$ 4,035
Other Contracted Services	

**TO**

<u>Account #</u>	<u>Amount</u>
06-1620-0000-63202	\$ 4,035
Law Books	

Supervisor Peer moved approval of the above Transfers and Appropriations for the County Board Staff Committee, second by Supervisor Mawhinney. ADOPTED.

**Pre-Approved Encumbrances** None.

**Resolutions.**

**Authorizing Sale of Land – Shopiere Salt Shed**

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2014 does hereby accept the offer for the purchase of 0.048 acres of land and conveys a temporary limited easement of 0.069 acres for grading for a total sum of \$4,400.

BE IT FURTHER RESOLVED that the County Board Chair be authorized to execute the legal documents conveying the interests to WisDOT on behalf of the County.”

Supervisor Arnold moved approval of the above resolution, second by Supervisor Bussie. ADOPTED.

**Creation of a .4 Clerical Position for Council on Aging**

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2014 does create a .4 clerical position for the Council on Aging and amends the 2014 budget as follows:

...”

Supervisor Kraft moved approval of the above resolution, second by Supervisor Thomas. ADOPTED.

**Approving the Medical Examiner System Transition Plan**

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2014 accepts the Dane County option and approves the intergovernmental agreement that delineates the roles and responsibilities of each county as per the proposal supplied by Dane County.

BE IT FURTHER RESOLVED, that the following items be approved:

- A. Establish the following Medical Examiner Department staff positions effective January 5, 2015 at 12:00 a.m.:

<u>Position</u>	<u>Pay Grade</u>	<u>Full Time Time Equivalent</u>
Lead Medicolegal Investigator	Unilat. (23C)	1.00
Medicolegal Investigators	Unilat. (19C)	2.00
<u>ME Clerical Worker</u>	<u>Part-time</u>	<u>.40</u>
	Total	3.40

B. Establish a pool of part-time Unilateral Medicolegal Investigators at pay grade 19C effective January 5, 2015 at 12:00 a.m.”

Supervisor Peer moved approval of the above resolution, second by Supervisor Sweeney. ADOPTED.

Mr. O’Connell gave a PowerPoint presentation on the Personnel Ordinances regarding the Medical Examiner resolution. The Committee discussed the information and Mr. O’Connell answered questions as needed.

**Discussion and Approval for Buck Property Appraisal.**

Supervisor Kraft moved approval of the Buck Property appraisal, second by Supervisor Arnold. ADOPTED.

**Claim.** Ms. Timmerman went over the claim made by Bobby and Vicky Wilson that the Wilson’s foster child stabbed them. The Wilson’s believe Rock County Human Services was negligent in its supervision and placement of the foster child in their home. Ms. Timmerman said WMMIC has denied this claim.

Moved by Supervisor Peer to deny this claim, second by Supervisor Sweeney. DENIED.

**Adjournment.** Supervisor Arnold moved adjournment at 4:55 P.M., second by Supervisor Peer. ADOPTED.

Respectfully submitted,

Sue Zastoupil  
Human Resources Secretary

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.**