

ROCK COUNTY, WISCONSIN



Board of Supervisors
51 South Main Street
Janesville, WI 53545
(608)757-5510

**COUNTY BOARD STAFF COMMITTEE
TUESDAY – APRIL 9, 2013 – 4:00 P.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order & Approval of Agenda
2. Approval of Minutes – March 28, 2013
3. Citizen Participation, Communications and Announcements
4. Approval of Bills/Transfers/Pre-Approved Encumbrances
5. Resolution
 - A. To Recognize Charles J. Press
 - B. Authorizing Easement to Alliant Energy
 - C. Transfer of Property at 3636 West Cemetery Road to the City of Janesville
6. **EXECUTIVE SESSION:** Per Section 19.85(1)(g), Wis. Stats. Conferring with Legal Counsel Regarding Potential Litigation
7. Adjournment

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0311100000-63107	PUBL & LEGAL	18,000.00	7.5%	1,354.77	0.00	16,645.23	
	P1300774-PO# 04/01/13 -VN#011191			BELOIT DAILY NEWS		713.25	
				CLOSING BALANCE	15,931.98		713.25
	COUNTY BOARD			PROG-TOTAL-PO		713.25	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$713.25 INCURRED BY COUNTY BOARD. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

COUNTY BOARD STAFF _____ COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

APR 09 2013

DATE _____ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0616200000-63202	LAW BOOKS	1,500.00 19.5%	54.08	-347.98	1,793.90		
	P1300033-PO# 04/01/13 -VN#017221		WEST GROUP			348.00	
			CLOSING BALANCE		1,445.90		348.00
	CORP. COUNSEL		PROG-TOTAL-PO			348.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$348.00 INCURRED BY CORPORATION COUNSEL. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

COUNTY BOARD STAFF

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____

DEPT-HEAD

APR 09 2013

DATE _____

CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0814200000-63100	OFC SUPP & EXP P1301101-PO# 04/01/13 -VN#028264	3,500.00 15.2%	532.98 HENRICKSEN	0.00	2,967.02	266.18	
	CLOSING BALANCE				2,700.84		266.18
0814200000-63200	PUBL/SUBCR/DUES P1301459-PO# 04/01/13 -VN#037259	9,600.00 3.1%	304.00 SOCIETY FOR HUMAN RESOURCE MAN	0.00	9,296.00	165.00	
	CLOSING BALANCE				9,131.00		165.00
0814200000-64200	TRAINING EXP 04/01/13 -VN#044396 04/01/13 -VN#049974	26,985.00 32.6%	8,808.58 IHRKE,CONNIE O CONNELL,DAVID	0.00	18,176.42	37.85 33.97	
	CLOSING BALANCE				18,104.60		71.82
	HUMAN RESOURCES		PROG-TOTAL-PO			503.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$503.00 INCURRED BY HUMAN RESOURCES. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

COUNTY BOARD STAFF

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____

DEPT-HEAD

APR 09 2013

DATE _____

CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1919320000-64904	SUNDRY EXPENSE	8,500.00	33.6%	457.88	2,406.20	5,635.92	
	P1301558-PO# 04/01/13 -VN#052630			BELOIT SNAPPERS		135.00	
				CLOSING BALANCE	5,500.92		135.00
	EMPL.RELATED			PROG-TOTAL-PO		135.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$135.00 INCURRED BY EMPLOYEE RELATED. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

COUNTY BOARD STAFF COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

APR 09 2013

DATE _____ CHAIR

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Hon. James P. Daley
Presiding Judge
INITIATED BY



Juelane J. Teubert
Circuit Court Office Manager
DRAFTED BY

Public Safety & Justice
SUBMITTED BY

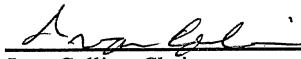
March 21, 2013
DATE DRAFTED

TO RECOGNIZE CHARLES J. PRESS

- 1 **WHEREAS**, Charles J. Press has given the citizens of Rock County 18 years of public service;
- 2 and,
- 3
- 4 **WHEREAS**, Charles J. Press began his career on June 5, 1995 as a Court Attendant in the Rock
- 5 County Circuit Court, with Judge James Welker in Branch VII until Judge Welker's retirement;
- 6 and,
- 7
- 8 **WHEREAS**, Charles J. Press continued as Court Attendant with Judge Barbara McCrory
- 9 beginning in August 2012, and has held that position until his retirement on April 6, 2013.
- 10
- 11 **WHEREAS**, the Rock County Board of Supervisors, representing the citizens of Rock County,
- 12 wishes to recognize Charles J. Press for his achievements and significant contributions to the
- 13 Rock County Circuit Court and to the citizens of Rock County, and to thank him for his many
- 14 years of faithful service.
- 15
- 16 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
- 17 assembled this _____ day of _____, 2013 does hereby recognize Charles J. Press for 18
- 18 years of service and extends best wishes to him in his future endeavors.
- 19
- 20 **BE IT FURTHER RESOLVED**, that the County Clerk is hereby authorized and directed to
- 21 furnish a copy of this resolution to Charles J. Press.

Respectfully submitted,


**PUBLIC SAFETY AND JUSTICE
COMMITTEE**



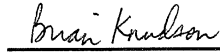
Ivan Collins, Chair



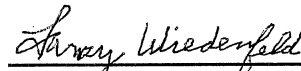
Henry Brill, Vice Chair



Mary Beaver



Brian Knudson



Larry Wiedenfeld

TO RECOGNIZE CHARLES J. PRESS

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COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

Eva Arnold

Henry Brill

Betty Jo Bussie

Marilynn Jensen

Mary Mawhinney

Louis Peer

Kurtis Yankee

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee
INITIATED BY

Public Works Committee
SUBMITTED BY



Ronald D. Burdick
Airport Director
DRAFTED BY

March 21, 2013
DATE DRAFTED

AUTHORIZING EASEMENT TO ALLIANT ENERGY

- 1 **WHEREAS**, Rock County owns the Southern Wisconsin Regional Airport located in the City of
- 2 Janesville; and,
- 3
- 4 **WHEREAS**, Alliant Energy desires to obtain an easement along W. Airport Rd. for the purpose of
- 5 installing a gas regulator. The placement of the gas regulator will be the first step in a project to
- 6 replace the high pressure line that is located in the runway safety area and currently serves the
- 7 businesses in the terminal area with a low pressure line outside of the safety area; and,
- 8
- 9 **WHEREAS**, Alliant Energy has agreed to pay Rock County a fee of \$500 for this easement.
- 10
- 11 **NOW, THEREFORE, BE IT RESOLVED**, by the Rock County Board of Supervisors duly
- 12 assembled this _____ day of _____, 2013, that the County Board Chair and County
- 13 Clerk are authorized to sign the agreement for right-of-way and easement with Alliant Energy.

Respectfully submitted,

Public Works Committee

Kurtis L. Yankee
Kurtis Yankee, Chair

Betty Jo Bussie
Betty Jo Bussie, Vice-Chair

Eva Arnold
Eva Arnold

Brent Fox
Brent Fox

County Board Staff Committee

J. Russell Podzilni, Chair

Sandra Kraft, Vice-Chair

Eva Arnold

Henry Brill

Betty Jo Bussie

Marilynn Jensen

Mary Mawhinney

Louis Peer

Kurtis L. Yankee

AUTHORIZING EASEMENT TO ALLIANT ENERGY

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FISCAL NOTE:

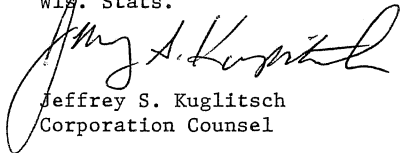
This resolution authorizes an easement along W. Airport Road to Alliant Energy for the purpose of installing a gas regulator. Alliant Energy will pay the County \$500 for this easement.



Sherry Oja
Finance Director

LEGAL NOTE:

County Board is authorized to take this action pursuant to § 59.01 & 59.51, Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

County Board Staff Committee
INITIATED BY



Nick Osborne, Assistant to the County
Administrator
DRAFTED BY

County Board Staff Committee
SUBMITTED BY

April 1, 2013
DATE DRAFTED

**TRANSFER OF PROPERTY AT 3636 WEST CEMETERY ROAD TO THE CITY OF
JANESVILLE**

WHEREAS, the property at 3636 West Cemetery Road in the Town of Rock is located in the Rock River flood plain and was substantially damaged in the 2008 flood; and,

WHEREAS, Rock County acquired this property with Federal Emergency Management Agency (FEMA) grant funds which require that the land only be transferred to a public entity or a qualified conservation organization; and,

WHEREAS, the deed restrictions mandated by the grant require that no structures be built on the property and that the property only be used for open space or a public use; and,

WHEREAS, Rock County is not able use this property in a way that conforms to the deed restrictions, and;

WHEREAS, the City of Janesville owns parkland adjacent to this property and contingent on City Council approval, has expressed an interest in acquiring this property, and;

WHEREAS, the City of Janesville's proposed use for the property, open space, a canoe put in and take area, and a bike trail connector between Janesville and a future Beloit route satisfies the FEMA deed restrictions; and,

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2013, approves the transfer of the property at 3636 West Cemetery Road to the City of Janesville contingent on City Council approval.

Respectfully submitted:

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Mary Mawhinney

Sandra Kraft, Vice Chair

Louis Peer

Eva Arnold

Kurtis Yankee

Henry Brill

Betty Jo Bussie

Marilynn Jensen

TRANSFER OF PROPERTY AT 3636 WEST CEMETERY ROAD TO THE CITY OF JANESVILLE
Page 2

PLANNING AND DEVELOPMENT COMMITTEE

Alan Sweeney, Chair

Mary Mawhinney, Vice Chair

Wayne Gustina

Marilynn Jensen

Phillip Owens

FISCAL NOTE:

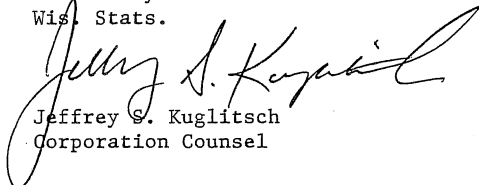
This resolution authorizes the transfer of a County owned flood damaged property to the City of Janesville. This has minimal fiscal impact for the County, mainly related to savings in maintenance and upkeep expenses.



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to § 59.52(6)(c),
Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended,



Craig Knutson
County Administrator

EXECUTIVE SUMMARY

After the 2008 flood, Rock County used Federal Emergency Management Agency (FEMA) grant funds to acquire several damaged properties on the Rock River flood plain. FEMA required that deed restrictions be attached to these properties to prohibit any structures and limit the property use to open space or a public use such as parkland. Rock County was further barred from transferring these properties to any group other than another public entity or a qualified conservation organization.


In the Spring of 2012, Rock County staff discussed possible property uses with the County Board Staff Committee, Planning and Development Committee, and the Public Works Committee. These committees agreed that the County would investigate transfer options for any properties unsuitable for a County park. It was determined that given its small size (1 acre), limited potential uses, distance from other County parks, and expenses related to maintenance and upkeep, the property at 3636 West Cemetery Road in the Town of Rock would be an excellent transfer candidate.

The City of Janesville owns an adjacent parcel of parkland and wrote a letter expressing interest in this property. Pending City Council action, the City of Janesville intends to use the land as a public open space, a canoe put in and take out area, and as a connector between the Janesville bike path and a planned route to Beloit. This use would comply with the property deed restrictions. The Rock Trail Coalition has offered to adopt and take care of grounds maintenance, such as mowing and litter collection, at this property.

In addition to Janesville City Council and Rock County Board action, the FEMA Regional Administrator must also approve this transfer for it to be considered final.



Parcel 6-17-191.6A
 County Property
 FEMA Purchase/Flood 2008
 Rock Township

Legend
 Tax Parcels

1 inch = 200 feet

Airphoto: March 2011



Rock County Geographic Information System GIS
 Rock County Planning, Economic and Community Development Agency