



**COUNTY BOARD STAFF COMMITTEE
TUESDAY – OCTOBER 22, 2013 – 4:00 P.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order & Approval of Agenda
2. Citizen Participation, Communications and Announcements
3. Approval of Minutes – October 8, 2013
4. Approval of Bills
5. Transfers
6. Pre-Approved Encumbrances
7. Resolution
 - A. Authorizing Property Purchase Through Community Development Block Grant – Emergency Assistance Program
8. Budget Review
 - A. County Board
 - B. County Administrator
 - C. Corporation Counsel
 - D. Human Resources
 - E. Other
9. **EXECUTIVE SESSION:** Per Section 19.85(1)(e), Wis. Stats. Update on Collective Bargaining
10. Adjournment

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
03-1110-0000-63107	PUBL & LEGAL	P1300774	09/23/2013	BELOIT DAILY NEWS	951.08	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
	18,000.00	7,365.90	951.08	951.08	8,731.94	
03-1110-0000-64904	SUNDRY EXPENSE					
ENC		R1303509	10/03/2013	AMAZON.COM	86.68	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
	1,400.00	543.64	850.22	86.68	(80.54)	
COUNTY BOARD PROG TOTAL				1,037.76		

I have examined the preceding bills and encumbrances in the total amount of **\$1,037.76**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **OCT 22 2013**

Dept Head _____

Committee Chair _____

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
19-1914-0000-62104	CONSULTING SERV	P1300034	09/30/2013	TE BRENNAN COMPANY	256.80
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	15,000.00	2,022.95	256.80	256.80	12,463.45
RISK MANAGEMENT PROG TOTAL				256.80	
19-1932-0000-64904	SUNDRY EXPENSE	P1302756	09/26/2013	BASICS NATURAL FOOD MARKET	120.97
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	8,500.00	6,143.72	899.20	120.97	1,336.11
EMPLOYEE RECOGNITION ACTIVITY PROG TOTAL				120.97	

I have examined the preceding bills and encumbrances in the total amount of **\$377.77**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **OCT 22 2013**

Dept Head _____

Committee Chair _____

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Rock County Planning &
Development Agency
INITIATED BY



Colin Byrnes, David Somppi
DRAFTED BY

Planning & Development
Committee
SUBMITTED BY

August 22, 2013
DATE DRAFTED

**AUTHORIZING PROPERTY PURCHASE THROUGH COMMUNITY
DEVELOPMENT BLOCK GRANT – EMERGENCY ASSISTANCE PROGRAM**

- 1 **WHEREAS**, the United States Government through the Housing and Community Development Act of
2 1974, as amended, has established a program of Community Development Block Grants (CDBG) and has
3 allowed each State to elect to administer CDBG funds for its non-entitlement areas, subject to certain
4 conditions; and,
5
6 **WHEREAS**, the State of Wisconsin has elected to administer CDBG Housing funds for its non-
7 entitlement areas through the Wisconsin Department of Commerce – (now Department of
8 Administration) – Division of Housing & Community Development, for the purpose of approved
9 activities to provide flooding repair, acquisition and demolition to lower income households, within
10 approved Federal, State and Local guidelines; and,
11
12 **WHEREAS**, the Rock County Board of Supervisors, at its meeting on December 11, 2008, approved a
13 resolution authorizing the 2008 Community Development Block Grant – Emergency Assistance Program
14 grant with the State of Wisconsin; and,
15
16 **WHEREAS**, Rock County entered into a grant agreement with the State of Wisconsin for administering
17 this program; and,
18
19 **WHEREAS**, Rock County and the State of Wisconsin approved an amendment to this grant agreement
20 on January 14, 2010, which approved the use of CDBG-EAP funds for the acquisition/demolition of
21 identified eligible flood damaged homes in Rock County outside of the Cities of Beloit and Janesville in
22 accordance with State and Federal requirements; and,
23
24 **WHEREAS**, per State and Federal requirements, Rock County had appraisals conducted to determine the
25 current value of the subject properties, located at 3901 Riverside Drive, Edgerton, WI and 3911 Riverside
26 Drive, Edgerton, WI, Parcel 6-6-1241 and 6-6-1243, Sunnyview Park, Lot 1 Block 2, and Sunnyview
27 Park, Lot 2, Block 2; and,
28
29 **WHEREAS**, per State and Federal regulations, these appraisals were used to establish the current
30 property value for the subject properties at \$85,000 and \$30,000, respectively; and,
31
32 **WHEREAS**, these property values, minus flood benefits, were used to establish offers to purchase for the
33 properties of \$85,000, and \$30,000 respectively; and,
34
35 **WHEREAS**, the owners of the properties accepted the offers to purchase; and,
36
37 **WHEREAS**, Rock County proposes to remove structures on the property and make use or dispose of the
38 property in accordance with the Housing Procedures Manual for Rock County, and appropriate State and
39 Federal requirements.
40
41
42

Resolution Authorizing Property Purchase Through Community Development Block Grant – Emergency Assistance Program

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40 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
41 this _____ day of _____, 2013, hereby approves and authorizes the purchase by the County
42 of Rock of the two (2) subject properties using Community Development Block Grant – Emergency
43 Assistance Program funds from the State of Wisconsin; and,

44
45 **BE IT FURTHER RESOLVED**, that the Rock County Board of Supervisors authorizes the County
46 Board Chair and County Clerk to sign the respective documents on behalf of the County of Rock; and,

47
48 **BE IT FURTHER RESOLVED**, that authority is hereby granted to the Rock County Planning &
49 Development Committee and Rock County Board Staff Committee to take the necessary steps to develop
50 proposals and enter into agreements needed to purchase and dispose of the structures on the site and to
51 determine the final disposition of the property.

Respectfully submitted,

Planning & Development Committee

County Board Staff Committee

Alan Sweeney, Chair

J. Russell Podzilni, Chair

Mary Mawhinney, Vice Chair

Sandra Kraft, Vice Chair

Marilynn Jensen

Eva Arnold

Phillip Owens

Betty Jo Bussie

Wayne Gustina

Marilynn Jensen

LEGAL NOTE:

The County Board is authorized to take this action pursuant to sec. 59.01, 59.51 and 59.52(6), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

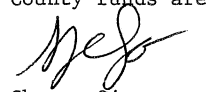
Henry Brill

Mary Mawhinney

Louis Peer

FISCAL NOTE:

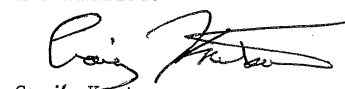
Sufficient funding is available in the CDBG-EAP grant account, A/C 64-6411-0000-64913, for the purchase of these properties. No County funds are required.


Sherry Oja
Finance Director

Kurtis L. Yankee

ADMINISTRATIVE NOTE:

Recommended.


Craig Knutson
County Administrator

EXECUTIVE SUMMARY

RESOLUTION AUTHORIZING OF PROPERTY PURCHASE THROUGH COMMUNITY DEVELOPMENT BLOCK GRANT – EMERGENCY ASSISTANCE PROGRAM

The County of Rock has received grant funds from the State of Wisconsin – Community Development Block Grant – Emergency Assistance Program. The Rock County Board of Supervisors approved the Grant Agreement receipt of the Grant at its meeting on December 11, 2008.

A total of \$440,245 in program and administrative funds were made available for this Program to purchase qualifying properties from qualifying owners that for properties that were damaged during the 2008 flood event. No Rock County General Revenue funds are required or will be used for this purchase.

Per State requirements, Rock County had appraisals conducted to determine the current value of two (2) subject properties. 3901 Riverside Drive, Edgerton, WI, Parcel 6-6-1241, Sunnyview Park, Lot 1 Block 2 owned by JoAnn McGuire and 3911 Riverside Drive, Edgerton, WI, Parcel 6-6-1243, Sunnyview Park, Lot 2, Block 2 owned by JoAnn McGuire and Robert Frieler. These appraisals have been used to establish the current value of the subject properties. These property values, minus flood benefits, were used to establish offers to purchase for the properties.

The values of the two subject properties, that were valued at \$85,000 and \$ 30,000, were used to establish offers to purchase. The owners of the two properties have accepted the offers to purchase. Per State and Federal requirements, the purchase of the property is contingent on approval by the Rock County Board of Supervisors.

Per the Housing Procedures Manual for Rock County, the Planning & Development Committee and Planning & Development Agency have been working to implement the provisions of the Grant. Arranging for the purchase of the property has been done in accordance with State and Federal regulations and requirements.

The Planning & Development Committee and Agency will comply with Federal requirements for demolishing structures on the property, conduct site restoration activities, and conduct final grading and seeding. Upon completion of this work, final disposition of the property will be determined.