

COUNTY BOARD STAFF COMMITTEE
Minutes – March 28, 2013

Call to Order. Chair Podzilni called the meeting of the County Board Staff Committee to order at 5:31 P.M. in the Jury Deliberation Room, fourth floor, Rock County Courthouse East.

Committee Members Present: Supervisors Podzilni, Kraft, Arnold, Brill, Bussie, Jensen, Mawhinney, Peer and Yankee.

Committee Members Absent: None.

Staff Members Present: Craig Knutson, County Administrator; Randy Terronez and Nick Osborne, Assistants to the County Administrator; Dave O’Connell, Human Resources Director; Eugene Dumas, Deputy Corporation Counsel; Phil Boutwell, Deputy Director, Human Services.

Others Present: None.

Approval of Agenda. Supervisor Arnold moved approval of the agenda as presented, second by Supervisor Brill. ADOPTED.

Approval of Minutes. Supervisor Jensen moved approval of the minutes of February 28, 2013 as presented, second by Supervisor Peer. ADOPTED.

Citizen Participation, Communications and Announcements. None.

Bills/Encumbrances.

County Administrator	\$ 537.89
County Board	620.88
Human Resources	6,111.25
W C Trust	50,036.00

Supervisor Mawhinney moved approval of the above Bills and Encumbrances for the County Board Staff Committee, second by Supervisor Bussie. ADOPTED.

Transfer None.

Pre-Approved Encumbrances None.

Resolution.

To Amend the 2013 Human Service Budget to Delete a 1.0 FTE Administrative Assistant Position and Create a 1.0 FTE Secretary I Position

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2013 deletes the (1.0 FTE) Administrative Assistant in HSD and creates the position of a (1.0 FTE) Secretary I in HSD.”

Supervisor Bussie moved approval of the above resolution, second by Supervisor Jensen.

Supervisor Jensen said on line 8 the word “re-assessed” should not be hyphenated; and the last line of the second paragraph, the word “of” should not be there.

ADOPTED.

Adjournment. Supervisor Arnold moved adjournment at 5:48 P.M., second by Supervisor Peer. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.