

**COUNTY BOARD STAFF COMMITTEE**  
**April 10, 2012**

**Call to Order.** Chair Podzilni called the meeting of the County Board Staff Committee to order at 4:00 P.M. in Conference Room N-1 on the fifth floor of the Rock County Courthouse-East.

**Committee Members Present:** Supervisors Podzilni, Kraft, Arnold, Brill, Peer, Jensen, Yankee and Collins.

**Committee Members Absent:** Supervisor Bussie.

**Staff Members Present:** Craig Knutson, County Administrator; Jeff Kuglitsch, Corporation Counsel; Sherry Oja, Finance Director; Randy Terronez, Assistant to the County Administrator; Dave O'Connell, Human Resources Director.

**Others Present:** Supervisor Larry Wiedenfeld.

**Approval of Agenda.** Supervisor Arnold moved approval of the agenda as presented, second by Supervisor Peer. ADOPTED.

**Approval of Minutes.** Supervisor Collins said he was absent at the March 6, 2012 meeting and Supervisor Owens was not present. Supervisor Jensen moved approval of the minutes of February 28, 2012 as presented and March 6, 2012 with these changes, second by Supervisor Yankee. ADOPTED.

**Citizen Participation, Communications and Announcements.** None.

**Bills/Encumbrances.**

County Administrator	\$	904.16
County Board		83.29
Human Resources		703.78
*Stray Dogs		111.21*

Ms. Oja said the bill for Stray Dogs was keyed incorrectly and should be for the Finance Committee. Supervisor Kraft moved approval of the above Bills and Encumbrances for the County Board Staff Committee with this change, second by Supervisor Arnold. ADOPTED.

**Transfer.**

**Human Resources**

**FROM**

**Account #**

08-1420-0000-63100

Office Supplies

**Amount**

\$ 1,479

**TO**

**Account #**

08-1420-0000-67171

Capital Account

**Amount**

\$ 1,479

Supervisor Brill moved approval of the above Transfer for the Human Resources Department, second by Supervisor Arnold. ADOPTED.

**Resolutions.**

**Creating the Coordinated Services Team (CST) Advisory Committee**

**“NOW, THEREFORE, BE IT RESOLVED,** that the Rock County Board of Supervisors duly assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2012 does hereby establish a 21 member CST Advisory Committee to act in an advisory capacity to the County and designates the Rock County Human Services Department as the administering agency; and,

**BE IT FURTHER RESOLVED,** that the Chair of the Rock County Board of Supervisors be authorized to appoint individuals to serve on the Coordinated Services Team Advisory Committee, membership of which shall include the following representatives as required by statute:

- Rock County Child Protective Services,
- Rock County Mental Health/AODA,
- The County department responsible for serving children with developmental disabilities,
- Rock County Family Support program under section 46.985 Statutes,
- Juvenile court administrator or representative appointed by the Juvenile Courts Judge,
- Largest school district in the county,
- Rock County Economic Support, and
- Parents of children who are involved in 2 or more systems of care (at least 25% of the CST Advisory Committee)

**BE IT FURTHER RESOLVED,** that membership of the Coordinated Services Team Advisory Committee may also include representatives from any other group permitted by statutes.

**BE IT FURTHER RESOLVED,** that the County Board Chair shall appoint members to serve on the CST Advisory Committee for terms commencing on May 1, 2012, with one third to serve a term expiring on April 30, 2013, one third to serve a term expiring on April 30, 2014, and one third to serve a term expiring on April 30, 2015, with all subsequent appointments to be for a term of three years, except that any person appointed to fill a vacant position on the CST Advisory Committee shall be appointed for the remainder of the term of the position to which appointed; and

**BE IT FURTHER RESOLVED**, that the Chair shall appoint a member of the CST Advisory Committee to serve as a temporary chair until such time that the Committee establishes a method for electing and elects a chair from its membership.”

Supervisor Collins moved approval of the above resolution, second by Supervisor Jensen. ADOPTED.

**National County Government Month – April 2012 “Healthy Counties, Healthy Families”**

**“NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board, duly assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2012 does hereby proclaim April 2012 as National County Government Month themed “Healthy Counties, Healthy Families” and encourages all County offices, employees, schools and residents to participate in county government celebration activities.”

Supervisor Peer moved approval of the above resolution, second by Supervisor Arnold. ADOPTED.

**Upgrading Two Bachelor’s Level Social Worker Positions to Master’s Level Social Worker Positions and Amending the 2012 Budget**

**“NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2012 does hereby upgrade the 2.0 FTE vacant Bachelor’s level Social Worker positions to Master’s level Social Workers and authorized the Human Services Department to fill those positions; and,

**BE IT FURTHER RESOLVED**, that the 2012 Budget be amended as follows:

...”

Supervisor Kraft moved approval of the above resolution, second by Supervisor Peer. ADOPTED.

**Consideration of Releasing Right to Purchase Railroad Right-of-Way in Avalon, WI** Mr. Knutson said the State owns the right-of-way and if someone wishes to purchase the land the State is required to obtain a release of any interest or right to purchase the property from the County prior to them selling it.

Supervisor Yankee moved to approve the Release of Right to Purchase Railroad Right of Way in Avalon, WI, second by Supervisor Collins. ADOPTED.

**Approval of Cost Share Agreement for Buck Property Well Abandonment**

Supervisor Kraft moved approval of the Cost Share Agreement for the Buck Property Well Abandonment, second by Supervisor Collins. ADOPTED.

**Consideration of Proposed Rule Changes** Mr. Kuglitsch went over the amendment to Rule I-F, that “if a vacancy occurs within 4 months of the next election, it may be filled at the discretion of the County Board Chair.”

Supervisor Collins moved to accept the amendment to Rule I-F, second by Supervisor Kraft. ADOPTED.

Mr. Kuglitsch went over the amendment to Rule III-F, to change from 30 days to 20 days the time from when a resolution introduced on the County Board floor must be referred to the appropriate committee.

Moved by Supervisor Jensen to accept the amendment to Rule III-F, second by Supervisor Brill.

Supervisor Wiedenfeld explained his suggestion of this was to move the resolutions on a bit quicker. The Committee said that in July, August and December the County Board quite often only meets once.

FAILED on a unanimous vote.

Mr. Kuglitsch went over the creation of Rule IV-O, that the County Board Chair or Vice Chair shall be ex-officio members of all standing committees and may be called in if a committee is lacking a quorum.

Supervisor Arnold moved to accept the creation of Rule IV-O, second by Supervisor Collins. ADOPTED.

**Claim.** Mr. Kuglitsch said they had received notice of a claim of damages to a basement that flooded that the claimant alleged was caused by grease in the sewer pipes from the Rock County Jail. His recommendation is to deny the claim.

Supervisor Collins moved to deny the claim, second by Supervisor Arnold. ADOPTED.

**Executive Session:** Supervisors Collins and Arnold moved to go into Executive Session at 4:51 P.M. per Section 19.85(1)(g) Wis. Stats to Confer with Legal Counsel Regarding Potential Litigation. ADOPTED on a roll call vote with the following: Ayes – Supervisors Arnold, Brill, Collins, Jensen, Kraft, Peer, Podzilni, and Yankee; Supervisor Bussie absent.

Chair Podzilni announced that the Committee would meet in closed session to Confer with Legal Counsel Regarding Potential Litigation as authorized by Section 19.85(1)(g) of the Wisconsin Statutes.

Supervisor Collins moved to go out of Executive Session at 5:05 P.M., second by Supervisor Arnold. ADOPTED.

**Adjournment.** Supervisor Peer moved adjournment at 5:05 P.M., second by Supervisor Arnold. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen  
Confidential Administrative Assistant

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.**