

**COUNTY BOARD STAFF COMMITTEE**  
**June 12, 2012**

**Call to Order.** Chair Podzilni called the meeting of the County Board Staff Committee to order at 4:00 P.M. in Conference Room N-1 on the fifth floor of the Rock County Courthouse-East.

**Committee Members Present:** Supervisors Podzilni, Kraft, Arnold, Brill, Bussie, Mawhinney, Peer, Yankee, and Jensen.

**Committee Members Absent:** None.

**Staff Members Present:** Craig Knutson, County Administrator; Jeff Kuglitsch, Corporation Counsel; Nick Osborne, Assistant to the County Administrator; Dave O'Connell, Human Resources Director.

**Others Present:** None.

**Approval of Agenda.** Supervisor Arnold moved approval of the agenda as presented, second by Supervisor Yankee. ADOPTED.

**Approval of Minutes.** Supervisor Peer moved approval of the minutes of May 24, 2012 as presented, second by Supervisor Mawhinney. ADOPTED.

**Citizen Participation, Communications and Announcements.** Mr. Knutson said the Finance Committee had set the first pre-budget meeting for Friday, June 29<sup>th</sup> at 8 A.M. in Conference Room N-1/N-2 to go over the financial overview and would hear from the Public Health Department. He asked the Committee if they would like to choose a date for the Human Services Department to meet with them. The Committee decided on Friday, July 13<sup>th</sup> at 8 A.M.

**Bills/Encumbrances.**

County Administrator	\$ 278.00
County Board	5,322.69
Corporation Counsel	4,086.00
Human Resources	683.48

Supervisor Mawhinney moved approval of the above Bills and Encumbrances for the County Board Staff Committee, second by Supervisor Kraft. ADOPTED.

**Transfer.** None.

**Resolutions.**

**Recognizing Cathy Hinds for Service to Rock Haven**

**“NOW, THEREFORE, BE IT RESOLVED,** that the Rock County Board of Supervisors duly assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2012 does hereby

recognize Cathy Hinds for her 33 years, 3 months of service and extend their best wishes to her in her future endeavors; and,

**BE IT FURTHER RESOLVED**, that the County Clerk be authorized and directed to furnish a copy of this resolution to Cathy Hinds.”

**Recognizing Judith Remer for Service to Rock Haven**

“**NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2012 does hereby recognize Judith Remer for her 17 years, 10 months of service and extend their best wishes to her in her future endeavors; and,

**BE IT FURTHER RESOLVED**, that the County Clerk be authorized and directed to furnish a copy of this resolution to Judith Remer.”

**Recognizing Mary Frat for Service to Rock Haven**

“**NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2012 does hereby recognize Mary Frat for her 17 years, 10 months of service and extend their best wishes to her in her future endeavors; and,

**BE IT FURTHER RESOLVED**, that the County Clerk be authorized and directed to furnish a copy of this resolution to Mary Frat.”

**Recognizing Randy Thompson**

“**NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2012, do hereby recognize Randy Thompson for his 21 years of service and extend their best wishes to him in his future endeavors.

**BE IT FURTHER RESOLVED**, that the County Clerk be authorized and directed to furnish a copy of this resolution to Randy Thompson.”

Supervisor Arnold moved approval of the above resolutions, second by Supervisor Jensen. ADOPTED.

**Approving the 2012 Base Wage Rates for Employees Covered by the Unilateral Pay Plan**

“**NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors assembled this \_\_\_\_ day of \_\_\_\_\_, 2012 does hereby ratify that the County’s 2011 Unilateral Pay Plan be increased by 1.00% effective July 1, 2012; and,

**BE IT FURTHER RESOLVED**, that the County continue to provide the current health insurance plan for employees covered by the Unilateral Pay Plan; and,

**BE IT FURTHER RESOLVED**, that the County will provide dental insurance coverage for employees covered by the Unilateral Pay Plan and pay 60% of the lowest coverage dental insurance premium; and,

**BE IT FURTHER RESOLVED**, that all provisions of this resolution are for employees of record as of the date of approval by the County Board; and,

**BE IT FURTHER RESOLVED**, that those employees who are excluded from the collective bargaining units solely on the basis of the confidential assignments shall receive a salary rate of no less than that which they would have received had their positions been included in the bargaining units.”

Supervisor Peer moved approval of the above resolution, second by Supervisor Arnold. ADOPTED.

Chair Podzilni said he and Vice Chair Kraft did Mr. Knutson’s evaluation this year and feel we are all very fortunate to have him. He said, after discussion with Human Resources, that the review would be done by the full County Board Staff Committee every two-to-three years and in the interim years it would be done by the County Board Chair and Vice Chair.

**Executive Session:** Supervisors Jensen and Arnold moved to go into Executive Session at 4:13 P.M. per Section 19.85(1)(e) Wis. Stats for an Update on Collective Bargaining. ADOPTED on a roll call vote with the following: Ayes – Supervisors Arnold, Brill, Bussie, Collins, Jensen, Kraft, Peer, Podzilni, and Yankee. All present.

Chair Podzilni announced that the Committee would meet in closed session for an Update on Collective Bargaining as authorized by Section 19.85(1)(e) of the Wisconsin Statutes.

Supervisor Brill moved to go out of Executive Session at 4:45 P.M., second by Supervisor Yankee. ADOPTED.

**Adjournment.** Supervisor Arnold moved adjournment at 4:45 P.M., second by Supervisor Peer. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen  
Confidential Administrative Assistant

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.**