

COUNTY BOARD STAFF/FINANCE COMMITTEES
June 28, 2010

Call to Order. County Board Staff Committee Chair Podzilni called the joint meeting of the County Board Staff Committee and the Finance Committee to order at 8:30 A.M. in Conference Room N-1/N-2 on the fifth floor of the Rock County Courthouse-East.

Committee Members Present County Board Staff Committee – Supervisors Podzilni, Kraft, Arnold, Brill, Collins, Jensen, Peer, Yankee. Finance Committee – Supervisors Mawhinney, Kraft, Beaver, Podzilni.

Committee Members Absent: Supervisor Bussie (County Board Staff), Supervisor Diestler (Finance).

Staff Members Present: Craig Knutson, County Administrator; Jeff Smith, Finance Director; Phil Boutwell, Assistant to the County Administrator; Karen Cain, Public Health Officer; Tim Banwell, Environmental Health Director; Janet Zoellner, Nursing Director; Sherry Oja, Senior Accountant/Assistant to the Finance Director.

Others Present: Supervisor Larry Wiedenfeld; James Joiner.

Approval of Agenda. Supervisor Arnold moved approval of the agenda as presented, second by Supervisor Brill. ADOPTED.

Citizen Participation, Communications and Announcements. None.

Approval of Minutes. Supervisor Jensen moved approval of the minutes of June 28, 2010 as presented, second by Supervisor Peer. ADOPTED.

Review and Discussion of Preliminary 2011 Budget Projections and Program Information - Rock County Health Department. Ms. Cain said the mission of the Rock County Health Department is “Preventing Illness and Enhancing Health Through Quality Service”.

Ms. Cain said the Rock County Health Department is located in two offices – one at 3328 Highway 51 North, Janesville, and the other at 61 Eclipse Center, Beloit, employing a total of 36.8 FTEs.

The Rock County Health Department is a Level III Health Department which is the highest level in the State of Wisconsin. All Health Departments must have the following five services: Communicable Disease Surveillance, Generalized PH Nursing Program, Health Promotion, Disease Prevention and Human Health Hazard Prevention and Control. To be considered a Level III Health Department requires the following: a Full Time Health Officer, a Board of Health, be an agent for the state Hotel & Restaurant Program and the Tattoo & Body Piercing Program, provide 14 programs of services that address at least 7 health priorities in the

current state health plan. Rock County's Board of Health consists of four County Board Supervisors and five citizen members (Dentist, Veterinarian, Nurse Practitioner, Pharmacist, Physician).

Public Health Nursing Services. This Division includes Communicable Disease Control, Maternal and Child Health, Immunization Services, Clinic Services and Head Start services. There is also a Health Educator who co-chairs the county health committee and has a variety of duties out in the community.

Environmental Services. This Division is responsible for Food Protection and Public Lodging, Human Health Hazards (General Sanitation), Ground Water Protection, Private Sewage Disposal and Laboratory Services.

2010 Budget. Ms. Cain said they are on budget but she has some concerns:

- 1) Revenue decrease in seasonal flu clinics - vaccine must be purchased in the Spring for Fall use.
- 2) A possible decrease in immunization services.
- 3) The end of Public Health Emergency Response (PHER) funding. Rock County received \$250,000 for H1N1. Ms. Cain explained some of the PHER funding was used to upgrade the Health Department in preparation for future pandemics.
- 4) Laboratory revenue - received \$34,000 in flood revenue to do well testing after 2008 flooding.

2011 Budget. Ms. Cain said her projected tax levy for the 2011 budget is \$2,392,034. This would be \$92,000 over the 2010 budget and a 4% increase. No raises are figured in budget, but there will be step increases. She does not anticipate a loss in grant money, but there may be some reduction in flu revenue.

Ms. Cain said cut backs have been made in all areas as much as possible. To continue at the current tax levy would require cutting positions. She cautioned that any cuts made in positions will affect the services provided by the Health Department, i.e., public health nurses, sanitarians, clerical staff. Ms. Cain distributed her 2009 Annual Report and gave several examples of the services provided by the Health Department. She reminded the Committees that all of the support agencies in Rock County have been stressed over the past two years. This means the Health Department has had to take on more for those in most need of assistance.

Supervisor Brill said he doesn't think we should cut services in our Public Health Department – it is the wrong place to save money.

Chair Podzilni and Mr. Knutson thanked Ms. Cain and her staff for a good presentation.

Set Future Meeting Dates. The next meeting of the Joint Committees will be Friday, July 16th, 8:30 A.M., with a presentation by the Rock County Developmental Disabilities Board. Potential future dates are July 23rd and July 30th.

Adjournment: Supervisor Mawhinney moved adjournment at 9:55 A.M., second by Supervisor Collins. ADOPTED.

Respectfully submitted,

Linda Milligan
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEES.