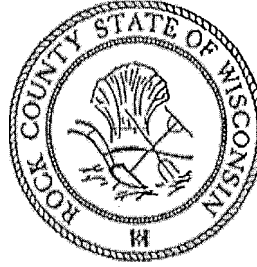


**AMENDED:  
10/14/2019**



**AGING SERVICES INTEGRATION REVIEW ADVISORY COMMITTEE  
Minutes - August 19 2019**

**Call to Order.** The meeting of the Aging Services Integration Review Advisory Committee was called to order at 1:34 P.M. at the Council on Aging Office Conference Room 3328 US Highway 51 North, Janesville, Wisconsin.

**Committee Members Present:** Supervisors Fell, Owens, and Thomas; Chuck Wilson; Mark Richardson; Paula Garecht; Janet Smith; Rob Wilkinson; and Tom Moe.

**Committee Members Absent:** Vacant seat formerly occupied by Supervisor Norvain Pleasant.

**Staff Members Present:** Paula Schutt, Director of Council on Aging; Lachel Fowler, Benefit Specialist of Council on Aging; Jennifer Thompson, ADRC/Adult Protective Services Division Manager; Randy Terronez, Assistant to the County Administrator; Nichole Zimmerman Human Services Professional II; and Jamie Dix, Lead Worker.

**Others Present:** Jerry Braatz, AICP, Extension Area Director, Unit 20, Waukesha County UW Extension.; and Jean Boyle, Council on Aging Advisory Board.

**Adoption of Agenda.** Supervisor Thomas moved for approval of the agenda, seconded by ~~Supervisor Thomas~~ Tom Moe. ADOPTED.

**Citizen Participation, Communications, Announcement, Information.**

- Jennifer Thompson introduced Melissa Kooiman as the new ADRC Supervisor

**Membership Update** Jean Boyle from Council on Aging Advisory Board will be replacing Norvain Pleasant on Aging Services Integration Review Advisory Committee.

**Adoption of Minutes of July 15 2019** Supervisor Thomas moved to approval of minutes of July 15, 2019, seconded by Rob Wilkinson, with the correction that Supervisor Fell was present for meeting of July 15 2019. ADOPTED.

**Review of Chair's Proposal on Integration-Co-Location** Chairman Owens reviewed his proposal that was included in the agenda packet with Committee members. Discussion ensued. No action taken.

**Reviewing Other WI Counties responses:** Jerry Braatz reviewed materials included in the agenda packet that covered data collected on counties that have integrated and counties that have not integrated. Discussion ensued.

**Focus Groups Phase** Jerry Braatz outlined scope of next phase of project. Six groups of 10-12 participants will be scheduled during the months of September and October. The purpose is to gather input from consumers of ADRC & COA services. Jerry requested members to submit names to staff and assist in identifying sites. Each session will last approximately 90 minutes. Jerry will be developing a list of questions to be asked of focus group participants and the list of questions will be routed to the committee for feedback.

**Adjournment** Chuck Wilson moved adjournment at 3:30 P.M., seconded by Rob Wilkinson. ADOPTED.

Next meeting at Council on Aging Office

October 14 @1:30

MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY COMMITTEE