

ROCK COUNTY AGING AND DISABILITY RESOURCE CENTER (ADRC) COMMITTEE
April 9, 2014

Call to Order and Introductions: Chairperson Drozdowicz called the meeting of the Rock County Aging and Disability Resource Center (ADRC) Committee to order at 3:04 p.m. on Wednesday, April 9, 2014 at Rock County Job Center.

Committee Members Present: Cheryl Drozdowicz, Chuck Neeson, Terry Thomas, Barbara Vaughn, and Rob Wilkinson.

Committee Members Absent: Joan Maginot, Birdia McAlister Tom Moe, and Clifford Woolever.

Staff Members Present: Steve Hare, Jill Hrycay, Amber Schmidt, Jennifer Thompson, and Jamie Austin, A.A.

Others Present:

Approval of Agenda: Mr. Wilkinson moved to approve the agenda, seconded by Ms. Vaughn.
APPROVED

Approval of Minutes: Ms. Vaughn moved to approve the minutes from October 2, 2013, seconded by Mr. Wilkinson. Mr. Thomas moved to approve the minutes from January 8, 2014, seconded by Mr. Wilkinson. APPROVED

Citizen Participation:

Old Business:

A. Marketing Update from Amber Schmidt:

- Amber updated the committee on her outreach efforts in the community. She has done power point presentations to area agencies, had displays at Senior Fairs, distributed brochures to area businesses and worked on the ADRC Website.
- Power point on changes to the ADRC website. Included on the Services page, is a link for each service to another page with more information on that service. The calendar page will be update by Amber with current community events.
- Mr. Thomas suggested a presentation to the Council on Aging (COA) board there have been several new members added. Ms. Thompson states that she is on the COA agenda for next week and will be discussing both the ADRC and LTS. Amber could attend, Ms. Thompson will check with Joyce Lubben.

New Business:

A. Election of Vice-Chair:

- Mr. Thomas was nominated. Ms. Vaughn moved to approve, seconded by Mr. Wilkinson.
MOVED

B. Committee Member Terms:

- Cheryl Drozdowicz, Joan Maginot and Tom Moe's terms are up April 30th. A worksheet was passed around to see if those parties are still interested in serving on the ADRC Advisory Committee. Ms. Drozdowicz agreed to continue to serve, Ms. Thompson will check with Ms. Maginot and Mr. Moe.
- Discussion of the process for renewal of member terms. Ms. Thompson will submit the committee members request for continuation of service to the County Board Chairman. The County Board Chairman will then submit the request to the County Board for approval. If a committee member chooses to no longer serve then the replacement member will need to be from the same target group (elderly, developmentally disabled or physically disabled) represented on the committee.

C. Dementia Care Specialist Grant:

- The State currently has 5 positions, they are opening another 10 throughout the State, ADRC of Rock County has applied. Ms Thompson was approached by the Alzheimer's and Dementia Alliance of Wisconsin out of Madison, to partner with the ADRC. If Rock County receives the grant the new employee will be employed by the Alzheimer's and Dementia Alliance and not Rock County. That employee will work from the ADRC. This person will have 3 main parts, making our ADRC dementia capable, creating a dementia friendly community and opportunities for dementia patients to remain in their homes.
- Letters of Support to be submitted with the grant received from the County Administrator, Alzheimer's Association, 2 doctors specializing in Dementia, and the Council on Aging.
- 80,000 dollar grant with potential for additional dollars. The decision will be made before July.
- Mr. Wilkinson asked if the County would hire a dementia specialist if the grant is not received from the State. Ms. Thompson responded, yes that is the ADRC plan; there is a need in the community.

D. Disability Benefit Specialists:

- Ms. Thompson introduced Jill Hrycay, one of 2 Disability Benefit Specialists with the ADRC.
- Jill provided an overview of what a Disability Benefit Specialist does. The DBS serves the population of adults age 18 – 59. They help with any public benefits including applications and appeals, insuring that a customer is receiving all benefits they're eligible for. A majority of time is spent on Social Security Disability and SSI applications and appeals.
- Ms. Thompson explained that one of the Disability Benefit Specialists is on call daily to meet with walk-ins or phone calls if possible. If they are not immediately available the clients are contacted timely.
- The Disability Benefits Specialist's work under the supervision of Disability Rights Wisconsin attorneys. The program attorneys provide advice on what the DBS's can and can't do in regards to a client's claim.
- Introduction to Medicare is also a benefit provided by the DBS, since Medicare begins 2 years after a disability determination.

E. Change Project information provided by Steve Hare:

- Annually, a client focused, improvement project needs to be done as a requirement by the State. Mr. Hare provided a handout on the Smart Chart to the committee members. All ADRC change projects must fit under one of the 4 aims, Reduce Customer Wait Time, Increase New ADRC Customers, Increase Utility of Referrals or Increase Customer's Ability to be Healthy at Home.
- The Rock County ADRC project looks at the referral process between the Economic Support division and the ADRC. Customer Service between the departments needs improvement. A team of Economic Support and ADRC staff are forming a team to look at the processes.
- The project begins with a walk-through with staff experiencing the processes as a customer does currently. From this experience we will determine the problem areas and brain-storm how to fix them. Testing and Implementing the process using Plan, Do, Study and Act, the team will adopt the new change or start over until the right process is in place.
- This is a 90 day project from start to finish.

Committee Member Comments:

- Ms. Thompson asked which committee members would like an agenda packet mailed to them. Mr. Wilkinson asked that one be mailed to him.
- Mr. Neeson suggested that dementia would be a topic for discussion for the Janesville High School students, who attended the Washington Seminar. Washington Seminar is a week long experience in our nation's capital that gives students insight on how the federal government operates.
- The ADRC 1 year anniversary was in March Ms. Thompson shared. Governor Walker has declared May as ADRC Month. Ms Thompson shared that Amber will be using this in her marketing/outreach.
- Mr. Wilkinson shared that the Greater Wisconsin Agency on Aging Resources, Inc. (GWAAR) that he serves on the Advisory Council is looking for persons interested in serving that committee. Also there maybe Board member openings in the near future.
- Mr. Thomas suggested that Ms. Thompson get with Charmian Klyve to draft a resolution to the County Board for ADRC month to be recognized.

Next Meeting:

- The next regular meetings of ADRC Advisory Committee are, July 2, 2014 and October 1, 2014. Please call if unable to attend to ensure we have a quorum.

Adjourn: Meeting was adjourned at 4:02 p.m. on a motion by Mr. Thomas, seconded by Ms. Vaugh. CARRIED.

Respectfully submitted,

Jamie Austin, Administrative Assistant

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