

ARROWHEAD LIBRARY SYSTEM
Budget Committee Meeting
Milton Public Library
430 E High St.
Milton, WI
Wednesday December 11, 2019
5:30 pm

Please call the ALS office if you are unable to attend (868-2872)

1. Call to Order
2. Approval of the Agenda
3. Approval of Minutes
4. 2020 ALS Budget (Action)
5. Set next meeting date
6. Adjourn

The undersigned, as the designee of the presiding officer of the above governmental body, certify that I emailed a copy of this document to the Rock County Courthouse, Administration office for posting on the Rock County website@ www.co.rock.wi.us on 12/5/2019

Anita Schultz – Arrowhead Library System

ARROWHEAD LIBRARY SYSTEM BUDGET COMMITTEE MEETING

Milton PL

July 10, 2019

- 1) **Call to Order:** ALS Budget Committee Chair Rich Bostwick called the meeting to order at 5:32 p.m. Also present were Bill Wilson, Wes Davis, Jose Carrillo and Steven Platteter.
- 2) **Approval of Agenda:** Bill Wilson moved to approve the agenda, Wes Davis seconded. The motion carried unanimously.
- 3) **Approval of Minutes:** The May 8th, 2019 minutes were moved approved by Wes Davis with correction. Bill Wilson seconded, and the motion carried unanimously.
- 4) **2019 Budget:** Platteter mentioned that The Lynda.com subscription will most likely be canceled due to privacy concerns. He also mentioned that DPI will not need a full audit from ALS, for 2019 reported in 2020, the Rock County audit will be enough.
- 5) **2020 Budget:** Platteter mentioned that Rock County funding looks good for the member libraries. 2020 State Aid will be funded at the 2019 level. Platteter also mentioned that he plans on using funds from the fund balance for strategic planning, through WILS, and a RFID project.
- 6) **Set Next Meeting date:** Either November or December, yet to be determined.

Jose Carrillo made the motion to adjourn and Wes Davis seconded. Motion carried unanimously. The meeting ended at 5:55 p.m.

Respectfully submitted,
Steven Platteter, Acting Secretary

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE

2020 ALS Budget with fund balance

Revenue		2017	2017 Actual	2018 Request	2018 Actual	2019 Request	2019 estimate	2020 Request
42200	State Aid	438,605	438,605	453,212	453,212	467,820	467,820	467,820
44120	Misc Fees	6,103	6,103	6,103	6,103	6,103	6,103	6,103
45504	Intergovt-Other libraries	230,649	223,360	212,764	213,564	240,765	240,765	250,654
46000	Contributions	2,000	2,000	2,000	2,000	2,000	2,000	2,000
46400	Funds Forwarded from prior Yr.	85,000		20,000		20,000		86,050
46900	Refund of prior years expense							
47000	Transfers in							
	Total Revenue*	762,357	670,068	694,079	674,879	736,688	716,688	812,627
	Total Fund Balance	119,313	238,887	218,887	271,212			
	Trust Accounts were terminated In 2015, associated funds were moved to the general fund balance.							
Expense								
61100	Regular Wages	197,668	176,603	174,669	176,888	184,972	180,500	182,860
61300	Per Diems	1,500	1,316	1,500	1,665	1,500	1,800	1,800
61400	FICA	17,417	13,580	13,363	13,623	14,149	12,500	13,989
61510	Retirement-Employers	15,482	10,613	11,703	10,600	12,116	12,116	11,977
61610	Heath Insurance	56,868	39,012	41,000	41,000	41,000	49,000	51,048
61620	Dental Insurance	2,160	1,556	1,513	1,556	1,513	1,556	1,556
61630	Life Insurance	135	126	180	109	180	130	180
62119	Other contracted services	99,035	85,180	150,158	117,839	183,893	164,041	258,933
62130	Audit Fees	1,200	1,200	1,200	1,200	1,200	1,500	2,000
62210	Telephone	2,000	1,334	2,000	1,322	2,000	1,300	2,000
62410	R&M-Vehicles	6,500	7,466	9,000	9,645	10,000	10,000	10,000
62420	R&M-Machinery&Equip.	100	0	100	0	100	0	100
63100	Office Supplies&Expenses	1,500	1,407	1,500	975	1,500	1,000	1,500
63101	Postage	1,000	402	1,000	274	1,000	300	1,000
63104	Printing & Duplication	5,000	3,859	5,000	3,678	5,000	3,500	5,000
63108	Public Information	4,000	2,466	5,000	2,065	5,000	3,000	5,000
63200	Publications/Subscriptions/Dues	1,500	1,341	1,500	1,062	1,500	1,062	1,500
63300	Travel	3,600	1,689	3,000	2,089	3,000	2,100	3,000
64200	Training Expense	4,000	1,864	4,000	1,859	4,000	3,500	4,000
64201	Convention Expense	4,000	2,116	4,000	2,327	4,000	3,000	4,000
64214	ILS Costs	218,892	173,845	194,393	191,147	193,265	193,265	185,684
64303	Extension Materials	3,000	2,925	3,000	3,799	4,000	4,000	4,000
64306	Resource Library	85,000	85,000	40,000	40,000	40,000	40,000	40,000
64307	Participating Libraries	953,539	953,539	1,001,938	1,001,938	1,025,967	1,025,967	1,113,408
64309	Intersystem Agreement	76,402	76,402	65,771	65,771	72,691	72,691	73,534
64904	Sundry Expense	1,000	852	1,000	270	1,000	350	1,000
64918	Advertising	300	0	300	0	300	0	300
65101	Insurance on Building	4,500	4,441	5,000	4,964	5,000	5,000	5,000
65321	Building/office Lease	14,000	14,000	14,000	14,000	14,000	14,000	14,000
67199	Misc. Equipment	12,500	2,803	6,500	97	3,000	600	3,000
	Total Expenses	1,793,798	1,666,937	1,763,288	1,711,763	1836846	1,807,778	2,001,369
	Expenses minus County funds	762,357	635,680	694,079	642,389	736,688	707,320	812,627
			34,388					