

WISCONSIN RIVER RAIL TRANSIT COMMISSION

PO Box 262 • 20 S Court Street • Platteville, Wisconsin 53818

Karl Nilson, Chair • Commission Office Phone 608.342.1637 • Fax 608.342.1220 • Website www.wrrtc.org

MEMBER COUNTIES: CRAWFORD • DANE • GRANT • IOWA • ROCK • SAUK • WALWORTH • WAUKESHA

SUBJECT: Friday, September 6, Executive Committee Agenda
TO: Wisconsin River Rail Transit Commissioners & Other Interested Persons
FROM: Mary Penn, WRRTC Administrator

Wisconsin River Rail Transit Commission

Executive Committee Meeting - Friday, September 6, 2013

@ 10 a.m.

Dane County Hwy Garage, 2302 Fish Hatchery Rd, Madison, WI

WRRTC's Schedule of Meetings:

2013

January 4	<i>XCom Meeting</i>
February 8	Full Commission Meeting
March 8	<i>XCom Meeting</i>
April 5	<i>XCom Meeting - Cancelled</i>
May 10	Full Commission Meeting
June 7	<i>XCom Meeting - Cancelled</i>
July 12	<i>XCom Meeting</i>
August 9	Full Commission Meeting
September 6	<i>XCom Meeting</i>
October 4	<i>XCom Meeting</i>
November 8	Full Commission Meeting
December 6	<i>XCom Meeting</i>

NOTE: The WRRTC's meetings are usually held at 10:00 a.m. on the **first Friday after the first Tuesday of the month** at the **Dane County Highway Building** in Madison, WI.

NOTICE is sent to: County Clerks in WRRTC's Region for Posting and to Local News Media as an FYI.

Thank you for your interest and assistance.

To learn more about WRRTC, please visit our website at www.wrrtc.org

Wisconsin River Rail Transit Commission

Executive Committee Meeting - Friday, September 6th, 2013 @ 10 a.m.
 Dane County Hwy Garage, 2302 Fish Hatchery Rd, Madison, WI

10 minutes estimated | Action Items

1. 10:00 AM **Call to Order** – *Karl Nilson, Chair*
2. Roll Call. **Establishment of Quorum** – *Mary Penn*
3. Action Item. **Certification of Meeting’s Public Notice** – *Noticed by Penn*
4. Action Item. **Approval of Agenda** – *Prepared by Penn*
5. Action Item. **Approval of draft August Meeting Minutes**– *Prepared by Penn*
6. Updates. **Public Comment** – *Time for public comment may be limited by the Chair*
7. Updates. **Correspondence & Communications** – *Discussion may be limited by the Chair*
8. Updates. **Announcements by Commissioners** – *No Discussion Permitted*

REPORTS & COMMISSION BUSINESS

10 minutes estimated | Update & Possible Action

9. **WRRTC Financial Report** – *Jim Matzinger, Dane County CPA / WRRTC Accountant*
 - Treasurer’s Report for August and Payment of Bills

10 minutes estimated | Update

10. **Wisconsin & Southern Railroad’s Report on Operations**
 - Update on Monthly Maintenance Activities
 - Update on Capital Projects
 - Update on Business Development
 - Other continuing issues/topics

10 minutes estimated | Update

11. **WDOT Report**– *Frank Huntington, WDOT*

5 minutes estimated | Update

12. **WRRTC Administrator’s Report** – *Mary Penn, WRRTC Admin.*

5 minutes estimated | Discussion and Possible Action

13. **Possible Creation and Distribution of WRRTC Information Brochure** – *Mary Penn, WRRTC Admin.*

5 minutes estimated | Update

14. **Spring Green Royal Bank ROW Encroachment During Remodel** – *Frank Huntington, WDOT*

10 minutes estimated | Presentation and Discussion

15. **Presentation and Discussion: City of Middleton Hwy 12 Road Connection Project Involving ROW Encroachment** – *Tom Stetzer, Strand Associates, Inc.*

10 minutes estimated | Discussion

16. **Encroachment and Corridor Sharing policy development** – *Karl Nilson, WRRTC*

5 minutes estimated | Review and Possible Action

17. Consideration and Possible Approval of 2014 WRRTC Budget – Mary Penn, WRRTC Admin.

18. Action Item. Adjournment